



BALLAJURA COMMUNITY COLLEGE

**COVID SUPPLIMENTRY
ASSESSMENT POLICY**

YEAR 7 - 12



COVID SUPPLEMENTARY ASSESSMENT POLICY

Overview

As a result of the recent escalation of student absence and missed assessments due to COVID-19, this is a timely reminder to parents of the College's expectations around student attendance and the Assessment Policy in relation to Authorised Absences. An elaboration on some of the ways teachers may decide to support students to complete assessments during these times is provided below.

Attendance

- Students who are feeling unwell should not attend school
- If a student has tested positive for COVID-19 or is identified as a close contact, he/she must isolate for 7 days. Parents are also requested to upload evidence of a negative COVID test as soon as they are notified by WA Health

Authorised Absence

For students with an authorised absence, the following assessment strategies may apply:

- providing an alternative assessment task
 - If the student is away for longer than 5 x school days (e.g., COVID positive, close contact or symptomatic systems persist) then the student may be provided with an alternative assessment.
 - The student may be requested to complete an alternate remotely accessible assessment (e.g., through SEQTA, EdPerfect). There may be a follow up validation assessment at the discretion of the HoD/Teacher
- extension of time
 - The student will be required to complete the assessment generally within two days of return (as long as it doesn't unfairly favour or significantly disadvantage the student or the rest of the class), up to a maximum of 5 school days after other students have sat the assessment.
- estimating performance based on previous performance
 - An estimated mark may be applied (as long as it doesn't unfairly favour or significantly disadvantage the student or the rest of the class)
- exemption from sitting that assessment.
 - The student may not be required to sit that particular assessment (as long as it doesn't unfairly favour or significantly disadvantage the student or the rest of the class)
 - Note: If the student is in Year 11 or 12, the teacher will ensure that the student's WACE result is not compromised

Parents/guardians will be notified if the student is deemed to be at risk of receiving a significantly lower grade than expected as a result of non-completion or late submission of work.

Unauthorised Absence

Section 23 of the School Education Act 1999 requires that students attend school on the days on which it is open for instruction. An absence from school that is not due to temporary physical or mental incapacity, cultural or religious observance, suspension or other reasonable cause as approved by the College, will be deemed as an unauthorised absence. Where there is an unauthorised absence from a scheduled assessment task, or alternative arrangements cannot be made for the submission of an assessment task, unit assessment requirements may not be met. The student and parent/guardian will be informed, and the school may use its discretion in determining an appropriate strategy which could address the issue. Non-completion and/or late submission of assessment requirements will result in consequences that may include:

- a scaled reduction of the mark
- a maximum mark of 50% for work submitted more than 5 school days after the due date
- a mark of zero
- loss of Good Standing